



## Bed Bug Conventional Treatment Preparation Checklist

- Customer understands and agrees they have the following responsibilities and obligations under our Bed Bug Service Agreement. Customer agrees to provide access to all areas recommended to be treated. Ace reserves the right to refuse to perform any service if the property is not properly prepared for any bed bug treatment.**
- Customer understands Ace will be handling and processing all personal items including clothing during the treatment. All furniture will be inspected and any contents of the furniture will be processed and handled during the treatment.
- The **initial bed bug treatment** may take **2 – 4 hours** to complete.
- The treated areas of the property **must** be left unoccupied for **4 hours** after the completion of the initial bed bug treatment.
- Pets **must** be removed prior to treatment and fish tanks should be covered.
- All unnecessary items should be removed from the property before any treatment is performed. All areas to be treated must be free of clutter and excessive storage. Personal belongings on floors, furniture and in closets must be removed to allow treatment. **Excessive clutter, storage and personal belongings on floors and furniture will restrict treatment procedures, affect the success of the treatment and may void the service agreement for the bed bug treatment.**
- Mattresses and Box Springs:** We strongly recommend that heavily infested mattresses and box springs be discarded. Mattresses and box springs, particularly ones that have been treated, must be sealed in industry approved mattress and box spring encasements. **Mattress and box springs encasements that are not industry approved will void the Bed Bug Service Agreement.** Box spring dust covers will be removed by Ace staff and will not be replaced.
- Bedding:** All bedding including sheets, pillows and all bed coverings need to be removed prior to treatment. Bed skirts and dust ruffles will also need to be removed to allow for treatment. Bedding of any type must be bagged and laundered. Heavily infested bedding may need to be discarded.
- Furniture, Clothing and Closets:** We recommend that bed bug infested furniture that cannot be adequately treated, particularly upholstered furniture such as couches and recliners, be discarded. All closets, dresser drawers and nightstands must be emptied of all clothing and personal items. Waterbeds must be drained and disassembled and bunk beds must be disassembled to allow for treatment. We strongly recommend that no new or used furniture of any type be brought into the property until all bed bug treatments have been completed.
- Clothing, Stuffed Toys and Curtains:** All clothing, stuffed toys and any other washable items, including curtains, must be washed in hot water and/or dried in a clothes dryer. After cleaning, items should be placed in sealed containers, such as plastic bins or plastic bags tied in a knot, to assist in preventing possible bed bug re-infestation.
- Personal items:** Personal items, toys and all other washable children's items must be cleaned and put in sealed containers that assist in preventing possible bedbug reinfestation. All non-washable items must be carefully inspected for evidence of bedbugs. If no evidence is found, the items should be cleaned and placed in sealed containers to help prevent bedbug re-infestation. **Personal items and belongings will NOT be treated by Ace.**
- Kitchen and Bathroom:** During our initial inspection, Ace staff will outline what, if any, preparations are needed in the kitchen and bathroom. If bed bug infestations have moved to these areas, food, medicines, medical supplies and hygienic supplies may need to be placed in sealed containers.
- Floors:** All carpeting and hardwood floors, including under all furniture and beds, should be cleaned and/or vacuumed prior to any treatment. Immediately after cleaning, the vacuum bag or canister must be removed, with the contents placed in a bag that can be completely sealed with the sealed bag disposed of in a trash container away from the home.  
CAUTION: THE BAG OR CONTAINER MAY CONTAIN BED BUGS!
- After Completion:** Upon returning home after the initial treatment and you have waited the recommended time for re-entry, you may unpack and return back to normal living.

Customer/Resident Signature

Date

Ace Representative Signature

Date